



STUDIO TECNICO DI PROGETTAZIONE E SERVIZI
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Unique document of interference risk assessment (DUVRI) - Information for Exhibitors -

(Art. 26 comma 3 D.lgs. 81/08 - Decreto Interministeriale 22/07/2014)

Rev.00 of 22/12/2023




EICMA

ESPOSIZIONE INTERNAZIONALE
DELLE DUE RUOTE

**Rho Exhibition Centre,
Halls 9-11, 13-15, 14-18, 22-24, Corso Italia,
C.S. and East-West External Areas**

Event from 5 to 10 November 2024

Expected start date: 1 November 2024 (excluding any agreed advances)

	Ditte	Firma
Drawing up	Ing. Giuseppe Priolisi Safety Coordinator for the Secretariat	

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1 Introduction

This document named: "UNIQUE DOCUMENT OF INTERFERENCE RISK ASSESSMENT (DUVRI)" is drafted in accordance with art. 26 paragraph 3 of Legislative Decree 81/08.

In fulfillment of the obligations under art. 26 of Legislative Decree 81/08 on behalf of the client, all the information and references to document are described below:

provision, to contractors or self-employed workers, of detailed information on the specific risks existing in the environment in which they are to be operated and, on the prevention, and emergency measures adopted in relation to their activities.

We also report:

- prevention interventions;
- risk protection for specific activities;
- the cooperation and coordination activities to be undertaken,

in order to eliminate the risks related to the performance of individual activities or due to interference between the works of the client company and those of the contractor or self-employed person.

The preparation of the event will be performed at the Halls 9-11, 13-15, 14-18, 22-24, Corso Italia, CS, East and West Outdoor Areas of the **Fiera Rho District**, therefore, in addition to the specific activities planned within the areas listed above, the risks must be taken into consideration specific of the district communicated by **Fiera Milano Spa** through the **technical regulation provided**.

Verified that:

- The Exhibition Centre is equipped with the necessary qualifications attested by the competent authority to be able to host exhibitions.
- There is an Emergency Management Plan for the **Fiera Milano Rho district**, both for the Event phase and for fitting out and outfitting.

This document is drawn up which:

- is a substantial and integral part of the coordination and management of risks deriving from individual processes or interference of all the companies operating on the site on behalf of **Eicma Spa** and **Fiera Milano Spa** during the Preparation, Assembly and Disassembly of the Event; this in order to achieve the minimum health and safety conditions for workers at the workplace.
- shows the main information related to the context of the activities and the characteristics of the places. (paragraph 2 Logistics of Fiera Milano Rho Exhibition District)
- codify the activities to be undertaken in order to coordinate any interventions that may be necessary in the areas by the maintenance companies and / or appointed by Fiera Milano Spa during the event set-up period.
- structure the necessary information in order to allow the correct management of interferences that could arise with **the activities in progress on adjacent stands**
- provides the procedures to be adopted in the **common areas**: lanes, parking areas, areas for loading and storing materials.

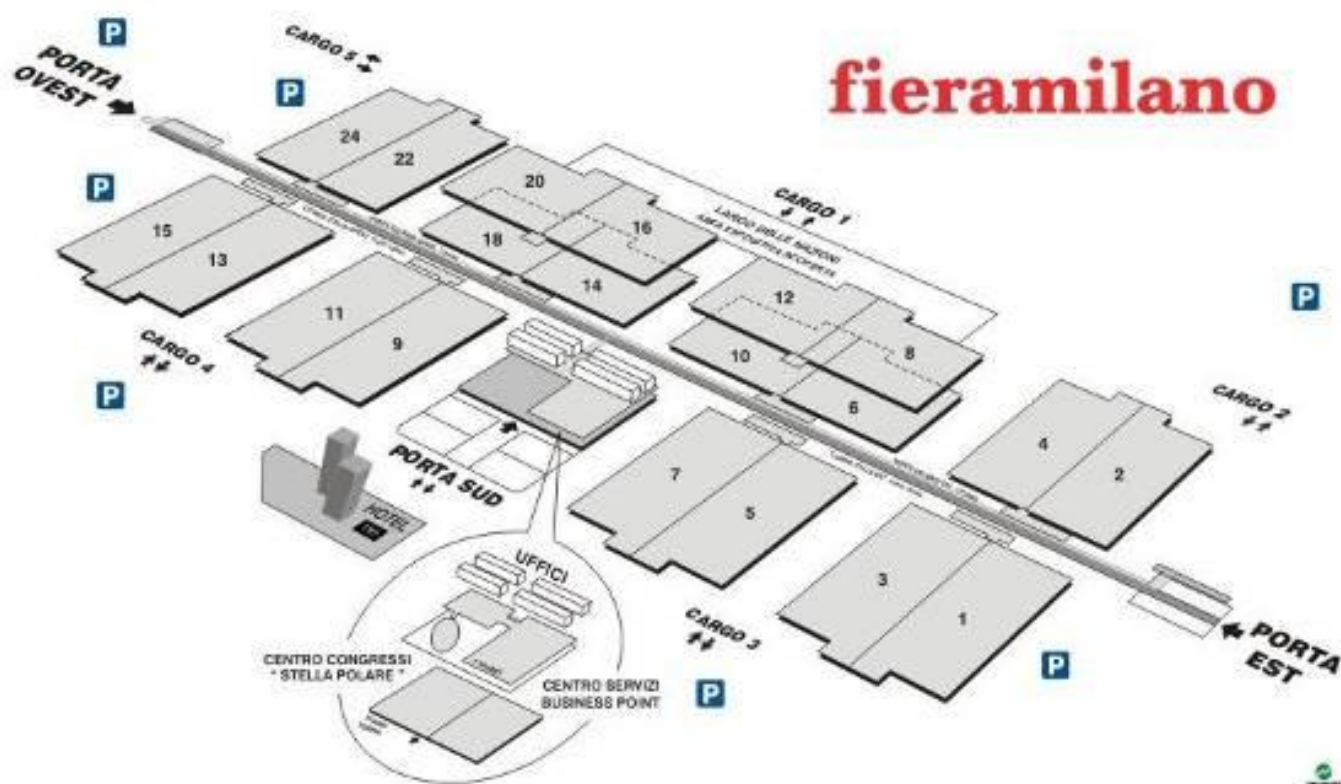
2 Logistic of Fiera Milano Rho Exhibition District

The accessible areas in the Exhibition Centre consist of:

- transit routes
- offices
- exhibition areas
- refreshment areas, bars, recreational areas.

There are also the following areas where access is forbidden to unauthorized persons:

- areas in preparation / dismantling of the stands and conference rooms
- areas for the storage of materials and / or equipment
- loading and unloading areas
- technical rooms
- mobile or similar temporary worksites
- all areas where there are specific signs of non-access



For the technical specifications of the area affected by the event, see attached documentation:

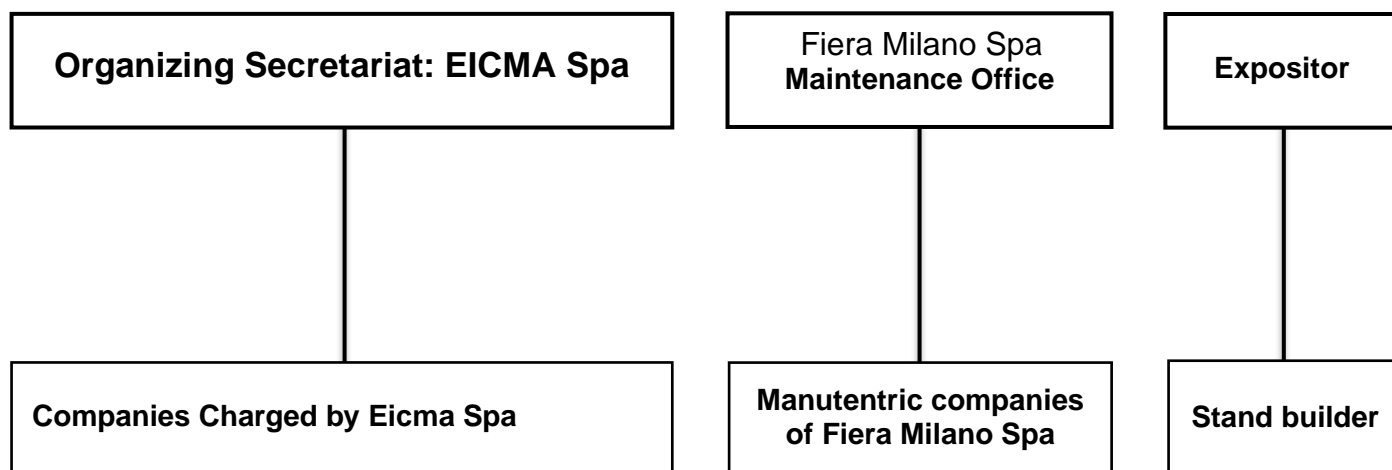
<https://exhibitors.fieramilano.it/>
<https://www.eicma.it/>

The list of downloadable documentation is shown in the paragraph *8 Attachments*

3 Subjects involved – Organization chart

As part of the operations aimed at setting up and dismantling the current event, held by **Eicma Spa**, the latter appointed contractors to operate on its behalf, as per the following organizational chart.

In addition, **Eicma Spa** sold exhibit spaces to **exhibitors**, informing them of the specific features of the sites, putting them in the conditions to fulfill all the obligations of the client in accordance with the provisions of Legislative Decree 81/08 and subsequent amendments to the fitting companies operating on their behalf.



3.1 Safety contacts

Each of the companies involved identified a safety contact as follows:

Eicma Spa

Safety contact: Ing. Giuseppe Priolisi +39 393 916 7140
e-mail: tecnico@studiopriolisi.com

Fiera Milano Spa

Safety contact: Geom. Roberto Leporati +39 331 624 0607
e-mail: sicurezza.mostra@fieramilano.it

Expositor

Each **Exhibitor** must nominate his own **Safety Contact** to draw up a specific **DUVRI** related to the planned activity. The documentation prepared must be present and available within the exhibition area.

If any operational and / or security need makes it necessary to coordinate between activities in neighboring areas and / or it is necessary to find information relating to the representative of the activity of a stand or an area, it is necessary to contact the contact person for safety by Eicma Spa:

Ing. Giuseppe Priolisi +39 393 916 7140
(or assistant Ing. Guglielmo Mezzadra +39 320 880 3530)

e-mail: tecnico@studiopriolisi.com

4 Activities held by exhibitors

As part of the activities relating to the event in question, **Eicma Spa** sells exhibition areas to individual **Exhibitors**; they arrange for the fitting companies to set up and dismantle the exhibition stands for the construction and subsequent dismantling of the **Exhibition Stands**.

Each exhibitor therefore has the legal availability of the site and is responsible for his area; the same is the client of the activities of the Stand Builders that will take place within it; will therefore have to comply with all the obligations set forth in the legislative decree. 81/08;

In the event that the works, given the reduced size, do not fall within the requirements of the fourth Title of Legislative Decree 81/08 and subsequent amendments, a brief summary of the main activities that each Exhibitor must undertake is summarized below:

1. **Elect a Safety person in charge** relating to set-up and dismantling activities;
2. **Verify the Professional Technical Eligibility of the Company in charge of the works**;
3. **Draw up the Duvri** related to the activities planned within your exhibition area (format to be completed downloadable from: <https://exhibitors.fieramilano.it/>) showing:
 - a) Data relating to the contract, the client company, the contracting companies, any subcontractors and / or self-employed workers, including personnel lists.
 - b) List of work phases covered by the contract
 - c) Work program
 - d) Detection of any interference
 - e) Identification of protective preventive measures aimed at the cancellation of interference
 - f) Identification of security procedures
 - g) Security Costs
 - h) Acceptance or need for updating
 - i) Compulsory attachments (CCIAA, Self-certification of the contractor art.26 paragraph 1 Legislative Decree 81/08 Art.47 Presidential Decree 445/00 and DURC).

The document must be kept in paper format at the stand during the assembly and disassembly period and must be uploaded in digital format to the website of Fiera Milano in the dedicated exhibitors area (in the section "compulsory documents").

4. **Collect** suitable documentation proving the static compliance of the structures made and the **correct construction** and installation (also for firefighting purposes).

Each Entrant company must:

1. **Accept** the **Duvri** drawn up by the client;
2. **Draw up** its own **Risk Assessment documentation**, specific to the activities carried out;
3. **Appoint a person in charge**, present on site for possible coordination needs;
4. **Follow the instructions in the chapter. 5 Risk analysis, preventive and protective measures**

4.1 Timelines for carrying out the activities

Information on mobilization and demobilization times will be made available in the reserved area of each Exhibitor on the **Eicma** portal or on **Fiera Milano** website.

5 Risk analysis, preventive and protective measures

The present document called "INTERFERENTIAL RISK ASSESSMENT DOCUMENT" is aimed at assessing the risks due to possible interferences between the work scheduled for the event in question; and provide the general procedures for carrying out the activities and use of the equipment that the individual operating companies will have to implement in order to structure their own specific risk assessment documentation.

Therefore, below, only the preventive and protective measures to be adopted during the preparation and dis-installation of the event will be reported in order to:

- transmit all the general information on the specificity of the places where the activities will take place and the related risk factors (<https://exhibitors.fieramilano.it/>);
- Informing the operators about the activities that have been carried out in the pavilions and about the contact figures to contact in case of need (chapter 5 *Risk analysis, preventive and protective measures*).
- transmit the necessary information to allow the correct management of interferences that may arise between the different activities of companies operating in neighboring areas.
- disclose the procedures to be adopted in the common areas: lanes, rest areas, loading and unloading areas and material storage areas.

On the merit of the event in question the main factor eliminating the risk of interference lies in the partitioning of the site, operating in different areas or in the same area but not simultaneously, if different firms had the need to proceed with a processing in the same area at the same time it will be appropriate for the respective supervisors to coordinate in order to cancel any possible interference.

5.1 Requirements relating to assembly and disassembly activities

Each company operating during assembly and disassembly must draw up its own risk assessment documentation and operate as far as possible within its own processing area or stand.

During each of the activities planned during the assembly and dismantling phase it will be important to comply with the safety regulations in force, which are mentioned in the main points:

Correct subdivision of the site

It is advisable that within the various processing areas only the personnel assigned to the preparation and organization of the event is present; for this purpose it is required to provide a system of delimitation of the work area (item that may appear between the security charges in the prepared documentation) it is also necessary to interdict the uncontrolled passage of non-employees in areas where there is in the presence of lifting materials and / or underlying at a work station at height. As far as access to the individual processing areas is concerned, this must be guaranteed by the internal viability between the processing areas, which must therefore be left as far as possible free from materials and equipment.

Compartmentation of the slope areas and Truss assembly

During the phases of positioning the suspension points, the installer must monitor the area below so that the transit is strictly forbidden.

During the realization of the suspension points, the complete delimitation of the area is foreseen; in addition, a staff member will be present at 0 level to check that the area interdiction is effective; all personnel not involved in the processing must respect the delimitation and do not transit near the work area.

Throughout the activity of tracking and installation of suspension points, all the components and hardware inside the Ple must be properly secured so that no accidental falls or dragging of the material can occur during the movement of the vehicle.

Recognition of the workers present in relation to the activity performed

Companies are encouraged to wear their employees with the specific jacket bearing the name of the company, similar in color and model, in order to facilitate the recognition of the companies present on site and allow, at the same time, an immediate visual check of compliance with the perimeters assigned to each company and assess the occurrence of unplanned interference.

Use of PPE

With regard to the DPI, it is reiterated that all workers must wear safety shoes; furthermore, given the execution of activities at height, it is reiterated that all employees must wear the head protection helmet.

As regards the specific workings of each company, the employees must be similarly equipped and strictly use the Dpi foreseen for the Risk Assessment (gloves, goggles, fall arrest harnesses, ear defenders, etc.).

Work stations at height

The compass ladders cannot be used as fixed work stations at height. For this purpose, the companies must equip themselves with installed scaffolding complete with all the elements provided in the relative use and maintenance booklet, which must be present on site in the safety documentation available to the company employees and the supervisory bodies in charge.

Use PLE

If interventions in quota are necessary through the use of PLE, the operators of the PLE and the relative ground assistance staff must be enabled to use the same through a specific course with a certificate provided by a qualified trainer. The driver of the vehicle must be trained on the use of 3 Cat PPE and make it suitable for use throughout the period of stay on the vehicle. During any manoeuvre the driver cannot proceed at a higher speed than the man's pace.

It is reiterated that, in the case of simultaneous presence of multiple PLEs within the site, they must operate each in their area of competence verifying that there are no work stations underlying the work stations at height and that there is no interference between the respective PLEs with respect to the safety distances. If this is not possible, it will be necessary for the activities to be coordinated by a proposed campaign plan. Furthermore, inside the platform there must not be any objects and / or artefacts of any kind that could fall outside the parapet, and the equipment and materials inside the baskets must be made safe with ligatures and / or placed in containers in order to guarantee its stability. Finally, the movements must be done with the help of a second operator on the ground, with the task of verifying the existence of the correct manoeuvring spaces and the absence of personnel within the range of action. The deposit for recharging the batteries of electric vehicles can only take place outside the pavilion in a specific area duly marked with a fence of the building site, marked with safety signs and night lighting.

Use of material lifting equipment

the persons driving the vehicles must be authorized to use them with license. For the handling and storage of loads inside the halls, the driver must not in any way exceed the maximum capacity of the slab (indicated by the signs), and must proceed at a speed no higher than walking pace. Each vehicle must also have a copy of the use and maintenance booklet available to operators and a copy of the documentation of regular maintenance performed.

Use of grounded electrical cables compliant with CE regulations

Cables used as extensions and / or power supplies for electrical equipment and their electrical components must comply with the laying of the floor and be suitable for vehicles.

Presence Responsible for the safety of the company

In the work area there must always be a person in charge of the safety of the operating company, who must be correctly appointed and trained for the assignment.

Manual handling of materials

Manual handling can only be carried out for loads of adequate size and weight.

5.2 Requirements relating to the Common Areas

During the regular performance of the activities the workers of the different fitting companies will proceed to operate within their own work areas; the coordination within these areas is managed by the responsible figures identified in the paragraph 3 *Subjects involved – Organization chart*

During set-up or dismantling activities, however, in some circumstances that should be limited to the strictly necessary, workers may need to carry out activities outside their work area invading lanes or common areas; therefore, below are the security procedures to be adopted in this case.

Compartmentation of loading and unloading area on the road

During the loading and unloading phases, the areas must be partitioned with barriers and trestles and / or white and red tape. In the event that this activity takes place in viability, one or more person on the ground will have to be fitted with a high visibility paddle and jacket in order to manage vehicular traffic. All loading and unloading equipment must be in perfect state of repair with a flashing light and in the case of a suitable reversing indicator.

Use of lifting or material handling means

The driving personnel must be enabled for use with the appropriate license. For the handling and storage of loads inside the halls, the driver must not in any way exceed the maximum capacity of the slab. During any maneuver the driver cannot proceed at a higher speed than the man's pace; must have the belt fastened and in case of a break remove the keys from the panel.

Before carrying out any handling by forklifts or trans-pallets it will be advisable to check the stability of the load, the compatibility of the same with the vehicle in terms of weight and it will also be verified that the geometry of the load does not limit the driver's visibility.

Operators who transit or stay temporarily in the aisles must be equipped with high visibility clothing and pay attention to the transit of forklifts and platforms.

The deposit for recharging the batteries of electric vehicles can only take place outside the pavilions in a special area duly marked with a yard fence, marked with safety signs and night lighting.

Storage or storage of materials or equipment

Throughout the period of set-up and dismantling it will be particularly important to comply with the instructions given in the drawings attached to the Duvri, as well as the boundaries of the processing areas of each contractor, of the storage areas and of the common areas of the internal and external road network so as not to hinder the passage of employees to the exits, to the elevators, to the toilets, etc.

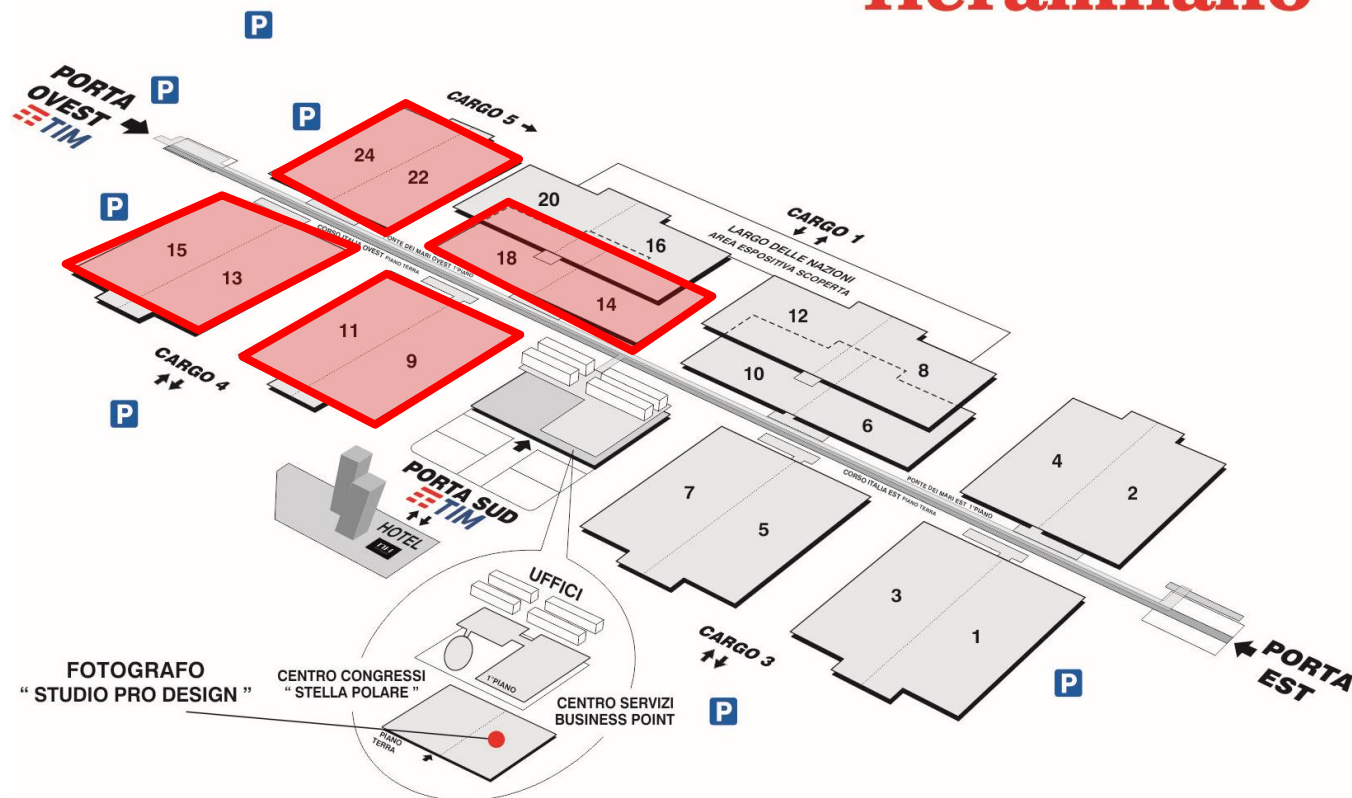
Coordination for potentially interfering activities

Before proceeding with any processing or deposit that generates an encumbrance in the road areas it is appropriate that the person in charge compares with the managers of the neighboring stands in order to define the methods and timing of the activities, in order not to generate interference that could cause operational problems or problems. safety. This coordination can be carried out verbally or preferably in writing; if necessary, contact l'Ing. Giuseppe Priolisi +39 393 916 7140 as a Security Contact, which is responsible for managing interference related to common areas.

5.3 Plans regarding the areas to let always clear of packaging or materials

Hall involved: 9-11, 13-15, 14-18, 22-24

fieramilano



The plans with the traffic areas to be always left free throughout the set-up and dismantling period, will be developed and made available on the Eicma website when this document is updated.

6 Extract Emergency Plan

EMERGENCY PLAN INFORMATION OF **fieramilano**.

(Any additional information can be requested via tel. 02/4997.7210 or 7210 from internal telephones)
e-mail: sicurezza.mostra@fieramilano.it

6.1 Introduction

Legislative Decree 81/2008 (Legislative Decree 81/08) prescribes measures aimed at protecting the health and safety of workers in private and public workplaces by implementing EU directives. In particular, Legislative Decree 81/08 aims to evaluate, reduce and control risks to health and safety of workers in the workplace, through a combined action of various subjects for each of which provides for obligations and penalties.

More specifically, Legislative Decree 81/08 prescribes the adoption of all the necessary measures to prevent the onset of a fire and limit its consequences if it occurs, including through the prior designation of the workers responsible for implementing the measures fire prevention, firefighting, evacuation of workers in case of serious and immediate danger, rescue, first aid and, in any case, emergency management, which must be adequately trained.

Fiera Milano has prepared the Emergency Plan, according to the multiple and complex reality that characterizes the various events hosted in the district.

Considering that the efficiency of an "Emergency Plan" depends on the immediate and coordinated responses of the subjects involved in the operations and that, due to the nature of the Events, Exhibitors and Visitors cannot be trained to such an event, Fiera Milano has prepared adequate service to cope with emergency situations.

In the event of an emergency, therefore, the persons present must strictly follow the instructions given by the personnel in charge of surveillance and safety and, if required, they must leave the work or exhibition areas neatly after having deactivated their own facilities.

The purpose of this dossier is to make known to the Exhibitors and Organizers the behavioral rules to be followed in case of predefined events such as "Emergency Situations", with the obligation to disseminate this information to all the subjects, who will operate on their behalf inside the District.

"Emergency situations" have been considered as particular events that require, due to the seriousness that may result for people and things, an effective emergency response plan, prepared a priori, to be able to deal with them under previously controlled and tested conditions.

The preparation of the emergency plan took into account those factors that influence the implementation of the plan with their presence or their status at the time of the event.

6.2 Events classified as "Emergency Situations"

The events considered "Emergency Situations" are:

1. Evacuation,
2. Serious fire (or advanced fire) (*),
3. Health Emergency,
4. Collapse or structural failure (*),
5. Threats or acts of sabotage (*),
6. Explosion (*),
7. Gas leak (*),
8. Mild fire (or principle of fire) (*),
9. Natural disaster (*),
10. Accident in thermal power plant,

11. Accident in areas managed by third parties,
12. Black-out in the electric cabin (*).

Emergencies marked with (*) may evolve into partial or general evacuations.

6.3 Purpose of the plan

The emergency plan intends to regulate the behaviour and the first maneuvers to be carried out, during an emergency, allowing the following main objectives to be achieved in the shortest possible time:

1. Safeguarding people,
2. Securing process plants,
3. Compartmentation and confinement of the fire,
4. Protection of goods and equipment,
5. Complete resolution of the emergency.

To achieve these objectives, it is necessary that:

- anyone in an emergency situation or potentially, activates and behaves according to fixed procedures of reference, first alerting the OPERATING CENTRAL by dialling the number 02 / 4997.7210 or 7210 from the internal service telephones that in turn will activate the necessary help according to the type of event;
- the emergency is faced with synergistic actions, orderly behaviours, so that those who intervene know a priori their task and know how to integrate and cooperate with other rescuers.
- everyone knows who should refer to ask for instructions, who to receive orders, who to inform about developments in the situation, with whom and how to communicate;
- the Operations Centre is always aware of the situation to activate the necessary reinforcements from time to time.

6.4 Information

For a favorable evolution of the "emergency" event it is necessary that each performs those few fundamental operations, in the right sequence and above all coordinate them with the operations that others are doing. For this purpose, during the normal running of the Fair activities (pre-assembly, assembly of stands, exhibition period, dismantling) the exhibitors must strictly comply with the safety standards indicated in the Technical Regulations and orient themselves within the pavilion where they work identifying, through the plans of the Vacation Plan shown, the emergency exits and the fire-fighting equipment of the show in which they operate. In the same way they are required to inform themselves on how to reach, in case of need, the meeting point

6.5 Collaboration with security and emergency responders

The best way to work with the security staff is not to interfere with their work and only on their possible request to make available their skills and work experience, knowledge of the places, machines and other equipment on display.

6.6 General behavior to be adopted in case of emergency

1. Keep calm.
2. Avoid transmitting panic to other people.
3. Inform the Operations Centre
4. Do not move in a disorderly way, do not run, follow the exodus paths neatly
5. Give assistance to those in difficulty if you are guaranteed to succeed.
6. Scrupulously comply with the provisions of this plan and the orders given by security officers.
7. Do not re-enter the building until safety conditions are restored.

6.7 Distress call

Anyone inside the district can activate the aid, simply by calling the emergency number:

- from internal telephones 7210
- from other phones 02.4997.7210

If necessary, the call procedure is as follows:

1. Indicate the place of the accident: Pavilion, hall or floor ...
2. Describe the type of accident (fire - flooding - collapse ...).
3. Indicate the extent of the accident (damage to buildings - people).
4. Indicate if you are injured and if you know their number.
5. Data of the caller (surname - name - possible telephone number).

While communicating the event, the operations center is alerting the emergency workers' teams.

6.8 Evacuation methods

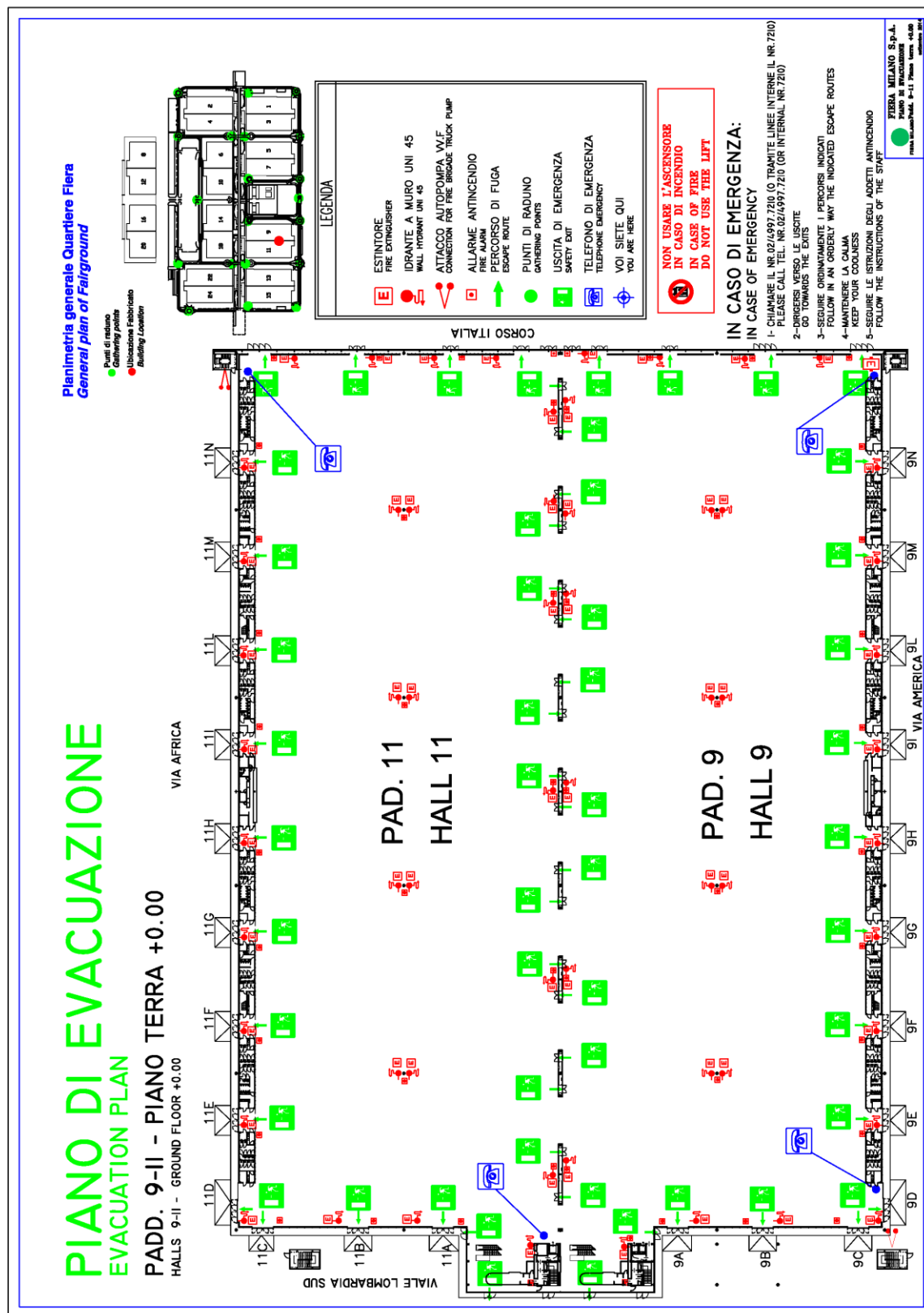
WHO - All persons present in the building except for emergency service personnel.

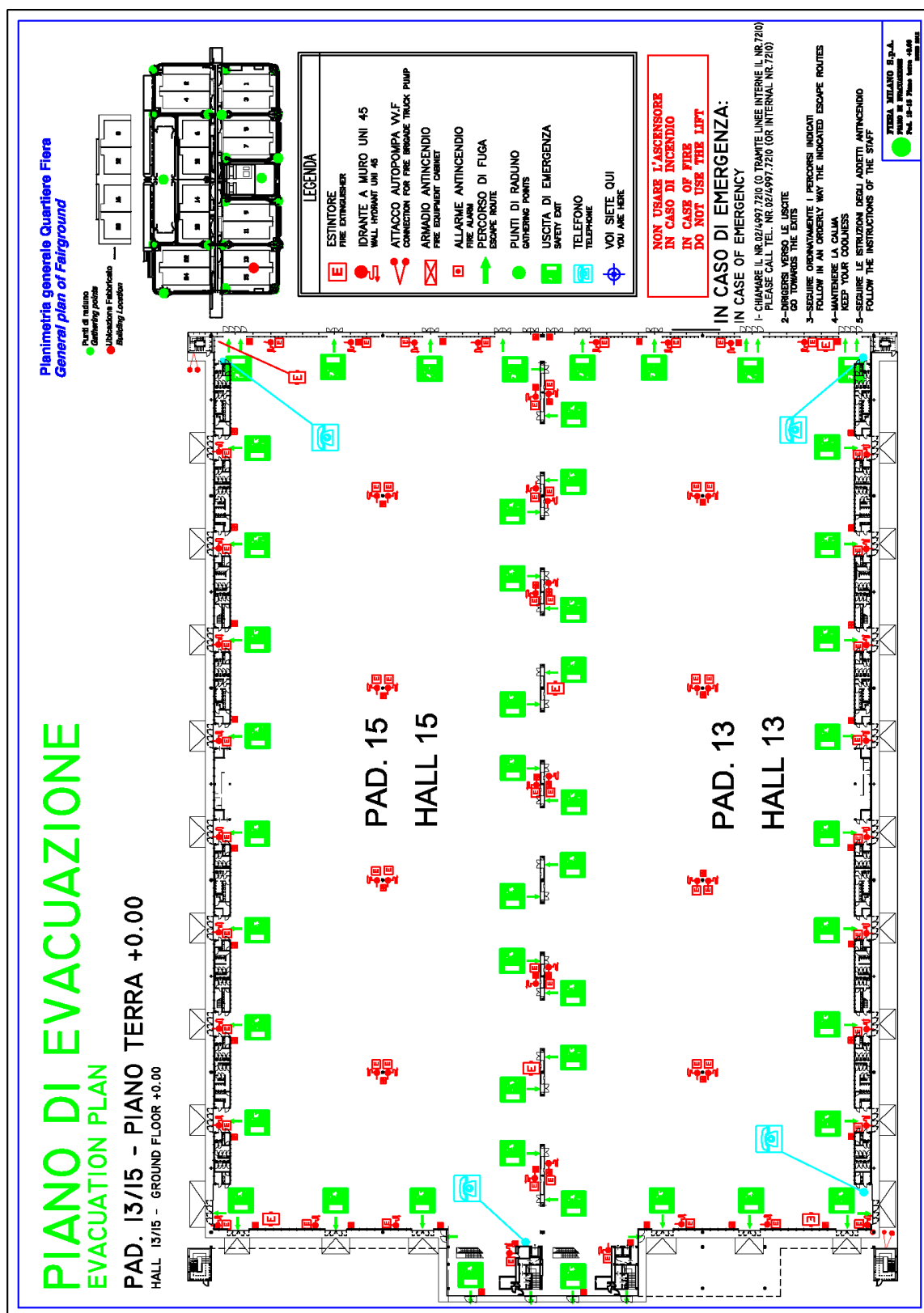
WHEN - The evacuation order is given by the Head of Fiera Milano. Visitors and staff can leave the building, even in the absence of a specific order, when they believe they are in danger. They are required to comply with the procedures contained in this plan.

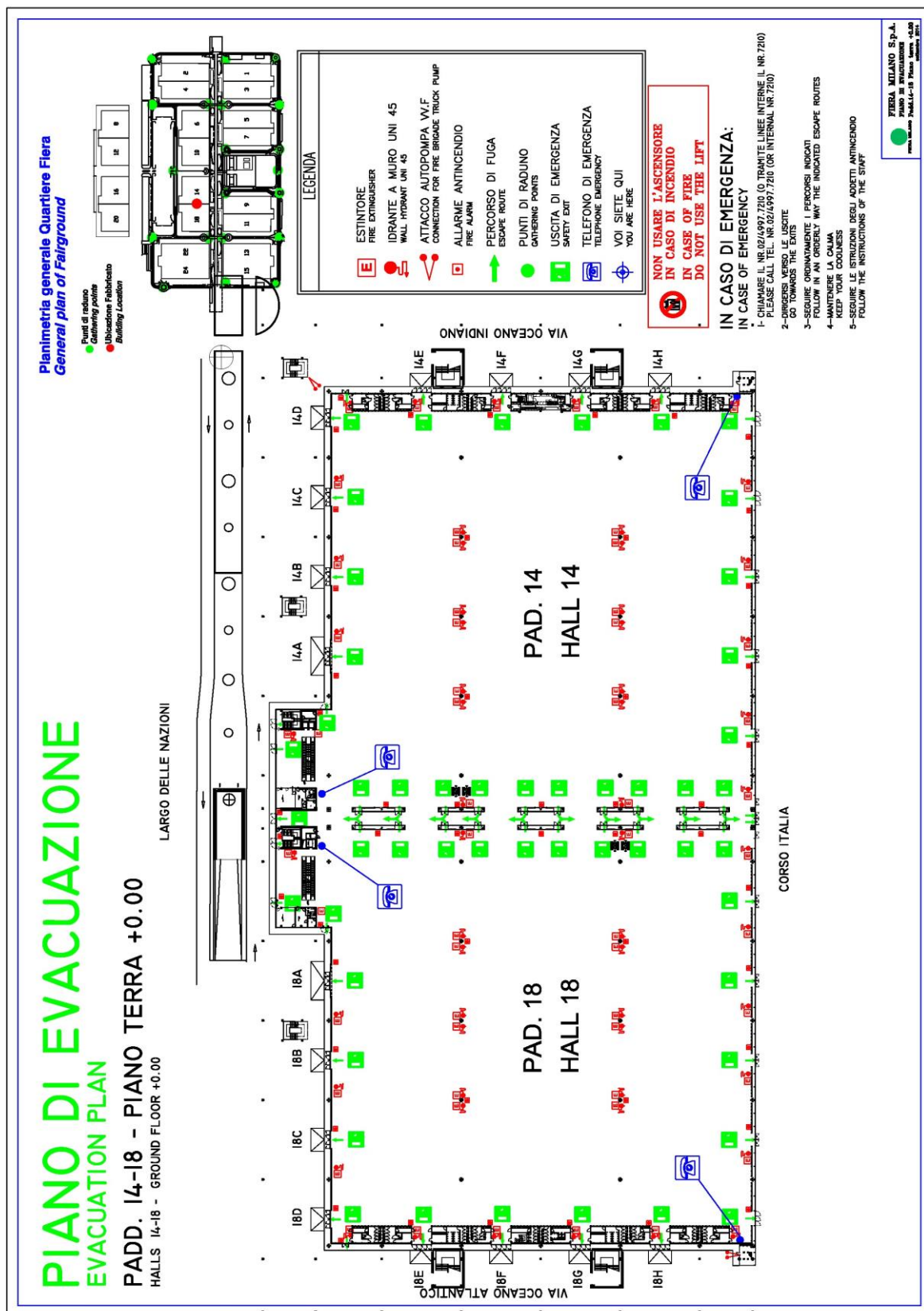
HOW

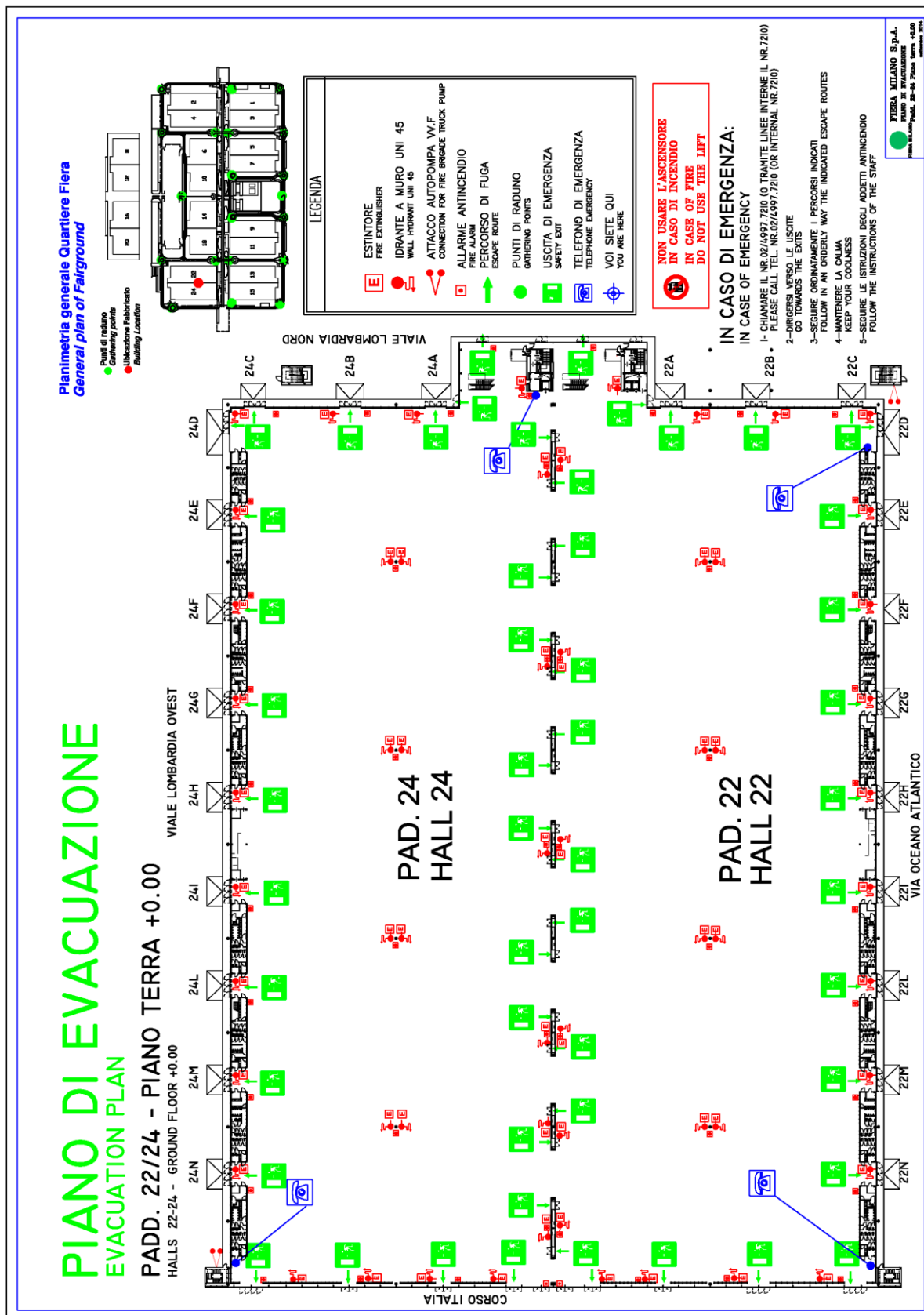
- a. Keep calm;
- b. Following the prepared evacuation routes, marked and highlighted in the shown floor plans;
- c. Absolutely avoid using the elevators and routes other than those indicated;
- d. Reaching the meeting areas outside the building indicated in the floor plans exposed. The staff must absolutely not get away from the gathering areas.

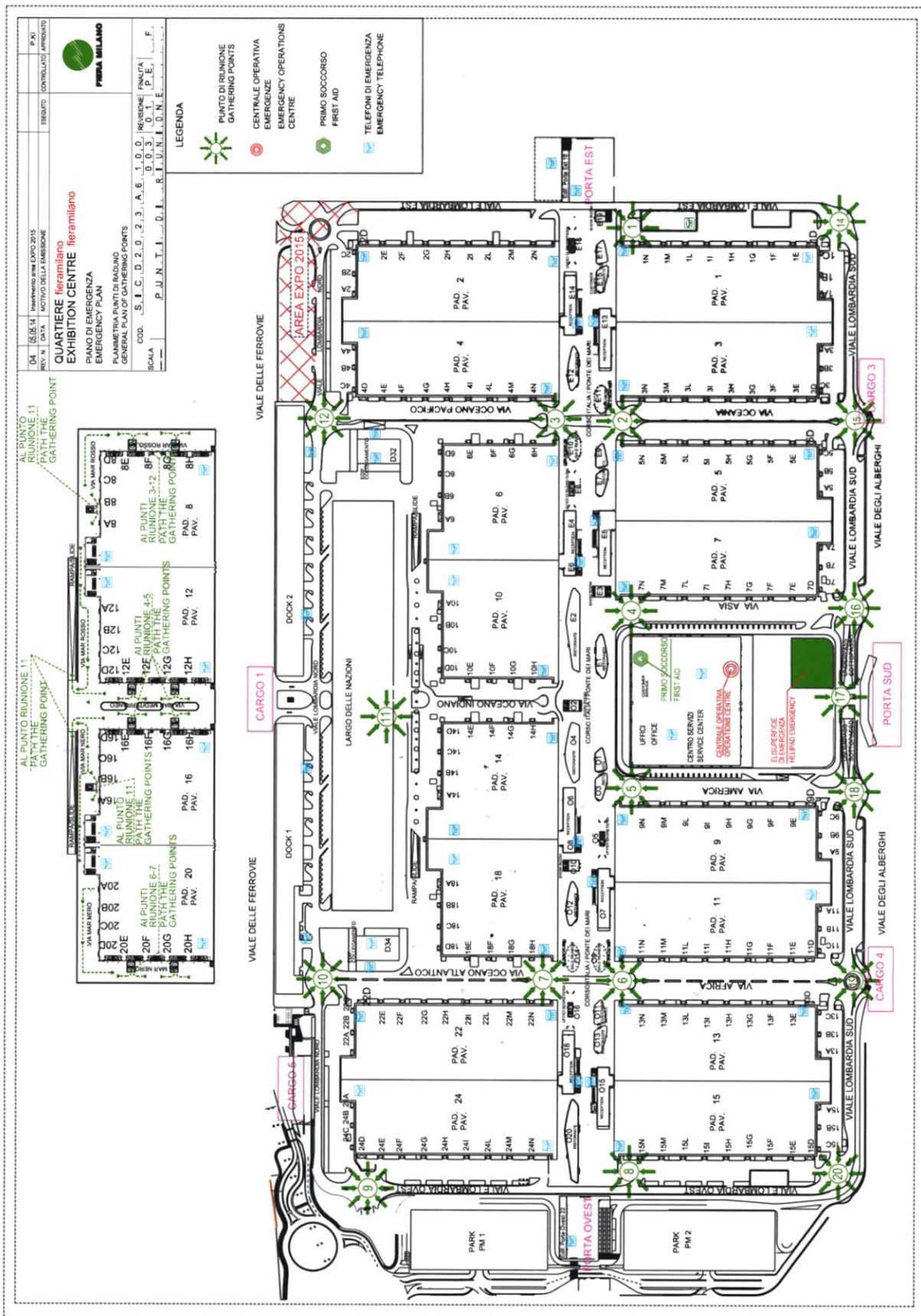
7 Floor plan emergency and evacuation plan









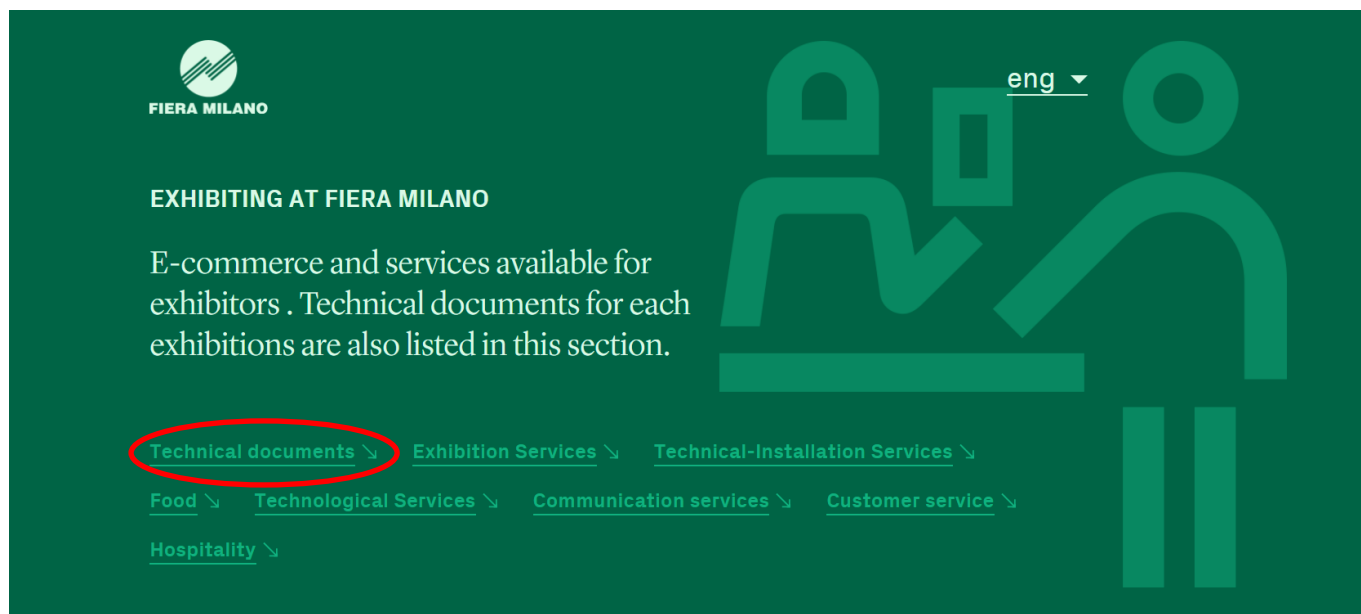


8 Attachments

8.1 Information Documents for stand builders and exhibitors

Documents that can be downloaded from the Fiera Milano website:

<https://exhibitors.fieramilano.it/en>



The specific section dedicated to Eicma will be created shortly.

Work in Progress

Safety in setting up and dismantling

this document has been drawn up to remind you of the minimum safety measures to be adopted when setting up the stands, therefore each Exhibitor (as client and manager of the area assigned to him) is requested to send this document to his stand builder.

USE OF PPE

From the moment of access to the pavilion, all workers must wear personal protective equipment, with particular reference to safety shoes and helmets



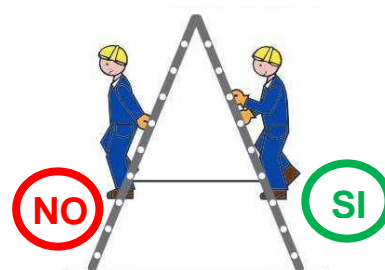
WORK AT HEIGHT

All the works to be carried out at a height greater than 2 meters cannot be carried out using a ladder. Suitable scaffolding or PLE must be provided

USE OF STAIRS

Ladders are not considered fixed workstations; they must be equipped with the CE marking and used only for short-term activities and in compliance with the manufacturer's provisions (by one operator alone, not on the last steps, not astride, never from behind but always facing frontally).

For long-lasting activities or activities that require continuous engagement of both hands, it is advisable to use ladders with a work area at height.

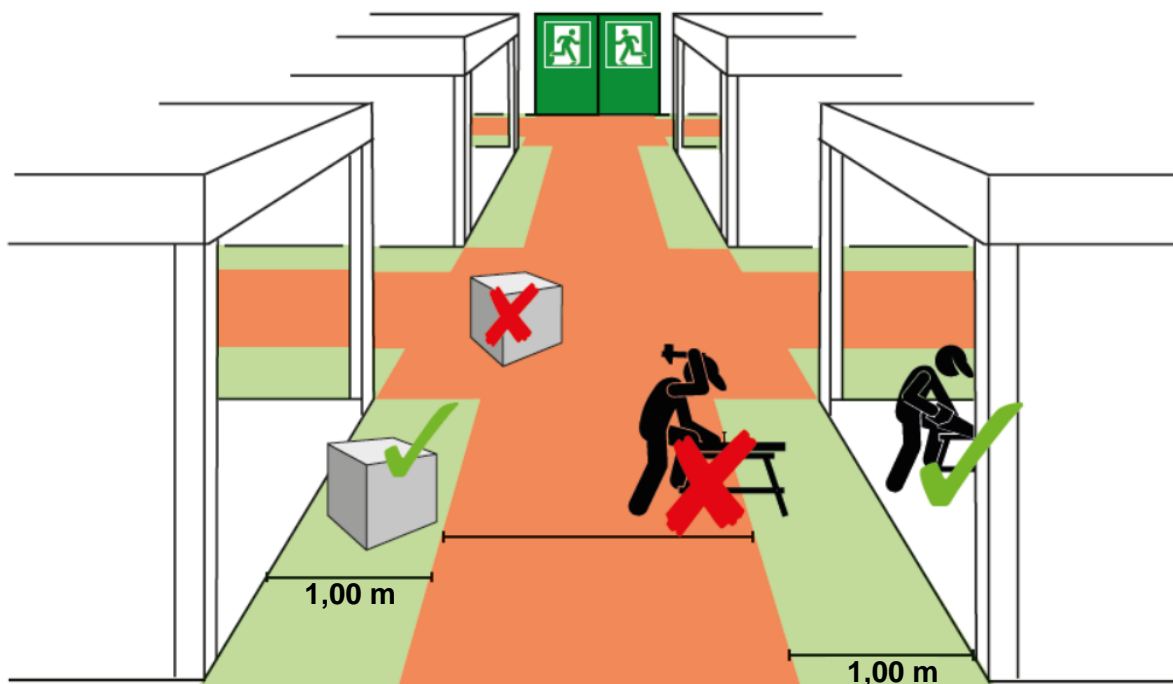


SEPARATION OF THE WORK AREA

It is advisable to provide suitable separation for your work area, in relation to the activities carried out, to limit possible interference

ESCAPE AND RESCUE ROUTES AND COMMON AREAS

Escape and rescue routes are not allowed to be blocked with stand construction materials. If, for technical/construction reasons, there is a need to temporarily deposit materials outside the assigned area, it will be necessary to minimize the space occupied on the side of the stand, and be available to move the materials, if the personnel in charge to the security present in the pavilion asks you. It is forbidden to carry out work using the routes as a work area. If this is necessary, it must be agreed with the personnel in charge of safety present in the pavilion and communicated to the neighboring stands. It is forbidden to deposit the resulting material, the same must be promptly removed from the operating site by the fitter.





HEALTH AND SAFETY MANAGER

We also remind you that each Exhibitor must appoint a safety contact person for the documental and operational management of the area's safety. The appointed safety officer must always be present in the area.

DOCUMENT MANAGEMENT OF HEALTH AND SAFETY – DL.81/08

About the documentation to be kept available at the stand, please note the reference standards:

 	<p>Stands with $H > 6.5$ m, double deck, particular risks or complexity:</p> <p>Has to be applied the D.Lgs. 81/08 – TITOLO IV, it is necessary to open a practice to be notified to ATS</p> <p>The Exhibitor → Appoints the RL (appoints the CSP and the CSE for drafting the PSC)</p> <p>The stand builder → Drafts the POS</p> <p>RL: Independent professionals to produce the project and all the documentation needed</p> <p>POS: Operational safety plan</p>	<p>Stand with $H < 6.5$ m, without double deck, or particular risks and complexities:</p> <p>Has to be applied Si applica the D.Lgs. 81/08 – TITOLO I, management is in accordance with Article 26</p> <p>The Exhibitor → Appoints the RSE for drafting the DUVRI</p> <p>The stand builder → Drafts the DVR</p> <p>RSE: Exhibitor safety manager; which draws up the DUVRI: Unique document for the assessment of interfering risks</p> <p>DVR: Risks Assessment Document</p>
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